

Langley High School PTSA
Executive Board Meeting Minutes
Wednesday, February 3, 2021

Meeting called to order at 9:32 am by President Kitty Gonzalez

In attendance virtually: Kitty Gonzalez, Lisa Givens, Kim Finch, Kelly Wilson, Mary Kunkemueller, Robyn Smith, Clare Bradshaw, Julie Hohl, Sara Koenig, Kristen Simko, Heather Murphy Capps, Stefanie Stayin, Michelle Francis, Jill Holloman, Annette Bellino, Helen Miller, Laura Skeen, Kim Greer, Jamie Loving, Donna Domen, Connie Colabatistto, Peggy Flaxman, Margaret Brown, Kirsten Thompson, Monica Roncskevitz, Sonaal Luthra (26 members in attendance).

Motion to approve January 6, 2021 Executive Board Meeting Minutes - Laura Skeen and Kelly Wilson. All approved.

President's Report: Kitty Gonzalez

- Super Saxon Shoutouts program has been a success with 35 shoutouts to date for teachers and administrators
- School Board unanimously supported the proposed return to school plan to bring students back by mid-March during the School Board meeting on 2/2/2021
- School Counselor Appreciation Week is this week; send a note or shout out to show your counselor your appreciation
- New Diversity, Equity and Inclusion Committee launched successfully; more information will be forthcoming
- Working on new winter / spring programming initiatives
- Executive Committee met to discuss and gather ideas on reallocating budget line items from funds that are not being used this year; further discussion to follow
- Printed directories are still available; let Kitty know if you would like a copy
- Big thank you to all executive board members for their hard work and staying engaged in these challenging times

Officer's Report:

- Treasurer - Lisa Givens
 - PTSA 2020-21 Budget Update; January was a quiet month although still receiving some donations; Fantasy World sending monthly reimbursements; spent minimal amounts this month on hospitality and membership
 - Mid-year budget review: discussed possible ways to reallocate money among programs that won't happen this year due to COVID to other programs that will benefit both staff and students this year.
 - Approximately \$17,000 in available funds; spending ideas include student spirit, teacher appreciation, increase gifts & donations, landscaping/courtyard to make more usable for students (possibly tables and umbrellas/shade), website improvements, and senior spirit

- Membership/Fundraising - Annette Bellino/Kris Simko
 - Memberships have slowed down as expected; currently have 345 family memberships out of our goal of 525 memberships (~66%); 93% of budget for donations; 4 new student members this month (30 total so far)
 - Teacher raffle is ongoing; we are accepting giftcards and donations for this program
 - Practice SAT/ACT held last month had great turnout with 176 participants and raised \$4400; for future sessions it would be helpful to set registration deadline earlier to provide time for Princeton Review to set up accounts
 - Nominating Committee is in the process of gathering names and creating the new slate for 2021; available positions include: President Elect, Treasurer, 4th VP/ Appropriations, 2nd VP/ Fundraising, Recording Secretary, & Corresponding Secretary; reach out to the committee if you are interested in volunteering for a position

- Appropriations / Professional Development Fund – Jamie Loving / Heather Murphy Capps
 - Approved \$6,429.98 in funding for the Choir (video editor), Science Department (telescope protective case), and tech department (webcams, cords, headphones, etc. to help with concurrent learning)
 - PDF approved \$135 in reimbursements for band conferences; approved \$600 in support of Dr. Lindsey Fisher’s teacher development learning incentive program

Principal’s Report: Kim Greer

- Thank you for the acknowledgement of Virginia Principals Week and gift basket
- Boundary changes are being discussed and there is a strong indication that some McLean HS students will be attending Langley next year
- Current return to school timeline has students returning to the building on March 2nd and March 9th
- New bell schedule will be in effect Feb 16th to account for additional bus cleaning when students return to school

Committee/Booster Report:

- ANGP – Margaret Brown
 - Recently met with the class parents & senior class administrator Jim Sykes; waiting on more information & guidance around senior events from the division level; looking to hold an event (possibly outside) to celebrate seniors even if ANGP doesn’t happen; looking for recommendations on outdoor spaces to hold the event

- Diversity Equity Inclusion – Heather Murphy Capps
 - Launched 28 Days of Equity Awareness Project in conjunction with Cooper MS
 - Friday reflections lunches are being held during February at 12pm – RSVP link is on the Langley PTSA website
 - Langley will host a pyramid wide book club discussion on the book Blindspot on Feb 16th; RSVP on the Langley PTSA website

- Family Network - Chrissie Lavin / Kirsten Thompson / Julie Hohl
 - Kelly Rankin will present a 3-part series on the teenage brain & substance abuse in conjunction with McLean HS
 - Planning to hold another Share food drive before spring break
 - Dangers of Distracted Driving program is on hold this year; discussed whether to hold program next year as typically presented every other year
 - Saxon Service most likely on hold for in-school program this year

- Langley Cares – Clare Bradshaw
 - Received many donations this year; only a few expenditures & leftover funds will be carried over to next year
 - Working on guidelines for the program; they will be sent out for comments before being finalized
 - New branch of Langley Cares is being considered to support Langley staff members

- New Family Network – Robyn Smith, Michelle Francis
 - Held virtual New Family Network forum to discuss course scheduling for next year; feedback has been very positive
 - Orientations and tours will be happening for new students and freshman before return to school

- Safe Community Coalition Liaison – Laura Skeen
 - Working with Ana Homayoun to plan a speaking engagement

- Special Education Liaison – Donna Domen
 - Consider discussing what the PTSA can do to help special education students transition back to school

- Summer Opportunities Initiative – Wedad Elmaghraby / Amina Khan
 - Working with Hannah Wolf to put together a database; survey is still available to responses

- Teacher & Staff Appreciation—Sara Koenig, Clare Bradshaw
 - PTSA is planning to show appreciation to all staff groups (bus, cafeteria, teachers, etc.), but will wait until we're back in the school to show our appreciation

Meeting adjourned at 11:07am

Respectfully submitted by Jill Holloman