

Langley High School
PTSA Executive Board Meeting Minutes
September 4, 2019

In attendance: Kim Greer, Laura Skeen, Jill Holloman, Katie Connolly, Anastasia Karloutsos, Monika Gibson Roncskevitz, Chrissie Lavin, Kim Finch, Julie Hohl, Kitty Gonzalez, Amy Prewett, Lisa Givens, Mary Kunkemueller, Jennifer Feinstein, Clare Bradshaw, Jamie Loving, Betsy Vrankovich, Sara Koenig, Kim Saxenian, Kathie Schoff, Annette Bellino, Leslie Speidel, Laura Carlisle, Stephanie Maxwell, Peggy Flaxman

Meeting called to order: 9:30 am

Motion to Approve May 8, 2019 Board minutes – Kelly Wilson & Kitty Gonzalez. All approved.

Principal's Report: Kim Greer

- 1,984 students – well over projection from March 2019
- New marquee is here but working on encasement design
- Renovations - building pretty much done, but final item next summer so still technically under renovation
- Seniors will work on college essay writing during PSAT testing
- New school social worker Catherine Kennedy; will work with Anna Davis, school psychologist
- Jennifer Diglio hired as Systems of Support Advisor; works with student services and here to support the kids

President's Report: Laura Skeen

- Introductions of PTSA board members
- Thanks to Eve Shapiro, Chris Hundley, and Nancy Ayoub for all their work on the back to school folders. Paper forms were distributed during computer pickup due to decrease in membership across most groups last year when everything was online only.
- School Grand Opening event will be planned for this fall to show off the school
- Open board positions – membership fundraising, vision & health screening, copying services
- No agendas this year – looking to use computers for tracking assignments. Also trying to limit copying
- School board wants to see limited use of cell phones during the day

Membership Report: Annette Bellino

- 396 families and 95 teachers to date
- \$54,075 in donations so far – looking for company matching donations
- Created thermometers to show goal and progress for fundraising to hang in school
- Receiving a large % of paper memberships forms

Treasurer Report: Lisa Givens

- Audit is completed and signed off by Lisa Givens and Laura Skeen.
 - Eric Reed, Andrea Martin, and Lisa Givens performed the audit and it came out clean
 - Motion to approve the audit - Kitty Gonzalez & Annette Bellino – all in favor
 - Audit will be posted on the PTSA website
- Budget flat with last year. Increased hospitality, family network spending, professional development fund, and membership general fund.
 - Budget of \$74,000 for the year
 - Consider increasing Thanksgiving gift cards for custodians
 - Double check \$2000 vs \$2500 for hospitality spring luncheon
 - Budget will be updated and reposted before the general membership meeting next week
 - Motion to approve budget – Sara Koenig & Kim Finch – all approved

Academic Boosters: Peggy Flaxman

- Sent out paper flyers this year for donations
- Targeted donations accepted this year to specific organizations (i.e. Science Olympiad, It's Academic, Model UN, Robotics)
- Will do practice ACT/SAT fundraiser again this year. Profit \$23 per student; made \$3000 last year.
- Looking for ideas to incorporate and allow more students to benefit from academic boosters; Not getting as many requests for funds as expected

Courtyard Campaign: Chrissie Lavin

- Starting with one of the small science courtyards – design is completed and construction happening after school and weekends. Hoping to finish by end of September
- Reviewed legacy donor tree trunk options

- Total donations about \$100,000. Will do a second round of fundraising in the Spring.
- Goal is to have everything done by next summer

Directory: Laura Carlisle

- Hope to get directory out in October. One printed copy per membership family. Need number to print by Oct 1st
- Plan to print 500 directories – can increase if necessary
- Getting student and faculty list uploaded to A&Z directories
- Families will get verification emails

eNews: Stephanie Maxwell

- Tuesday 12pm deadline for submission. Photos and graphics are appreciated.
- eNews sent to families around 2:45pm Thursdays
- Accept all school activities not just PTSA events

Family Network: Chrissie Lavin/Julie Hohl

- Freshman orientation and transfer student orientation went really well
- Saxon Service starting on Sept 25th – looking for volunteers
- Thursday, Oct 10th 7-8:30 LIKE documentary will be shown pertaining to impact of social media. Mclean HS showing on Tues, October 15th 7-8:30m
 - Will be shown in school to 9th/10th graders
 - Chris Herren presentation on drug abuse for 11th/12th graders
- Safe Community Coalition planning spring author evening talk on social media wellness
- Oct 26th is Drug Take Back Day. Collecting used/leftover medication

Reflections: Sarah Koenig

- National art competition – “Look Within” theme
- langleyreflections@gmail.com for questions
- Looking for extra volunteers
- Nov 1st deadline – drop off in the office

Ethics Day: Kim Finch

- March 17, 2020 at McLean Bible Church. Securing speakers now.

Upcoming Dates:

9/4 – BTS Night 7pm

9/11 – General Membership Mtg 9:30am Lecture Hall

9/11 – Senior Class Dinner & College Night 6pm

9/19 – Junior Parent Forum 9:30am Lecture Hall

9/24 – Freshman Class Dinner 6pm

9/25 – Saxon Service 9:47am

9/23-27 – Spirit Week

9/28 – Homecoming

10/16 – PDF & Appropriations

Meeting adjourned: 11:12 am

Respectfully Submitted by: Jill Holloman