

**Langley High School PTSA**  
**Executive Board Meeting Minutes**  
**Wednesday, September 16, 2020**

In Attendance: Kim Greer, Kitty Gonzalez, Jill Holloman, Annette Bellino, Kristen Simko, Jamie Loving, Heather Murphy Capps, Monica Gibson Roncskevitz, Chrissie Lavin, Denys King, Andrea Stygar, Mocha Dyrud, Kirsten Thompson, Michelle Francis, Robyn Senior Smith, Sara Koenig, Wedad Elmaghraby, Amina Khan, Katie Connolly, Blake Tippens, Clare Bradshaw, Kelly Wilson, Julie Hohl, Laura Skeen, Helen Miller, Donna Domen, Kirsten Thompson, Robyn Senior Smith, Andrea Stygar, Beth Colligan, Lisa Givens, Connie Colabatistto, Kim Finch

Meeting called to order by President Kitty Gonzalez at 9:33 am

Approval of Minutes from May 27, 2020 – Motion of Approval by Kelly Wilson, Laura Skeen. All approved

Principal's Report – Principal: Kim Greer

- Graduation was unprecedented
- School opening has gone well starting with the idea of hybrid and moving to all virtual
- Teachers are working on learning new technology
- Book distribution is occurring this week
- SAT is scheduled for Seniors next Wednesday
- Senior pictures began last week, Underclassmen pictures will take place Mondays as to not interrupt class
- Langley Links – time scheduled for clubs and students who need assistance to meet with teachers
- Gift cards distributed to the teachers by the PTSA were very much appreciated
- September 22 - Dr. Brabrand will discuss phased approach to return to school (preschool and ESOL students will be phase 1. General Education will be phase 4 or 5)

Faculty Rep's Report – Representative: Tricia Poythress (Could not attend due to class)

- PTSA would love to support the teachers (membership raffle is a great opportunity to support our faculty)

President's Report – President: Kitty Gonzalez

- New Communications Committee added - headed by Laura Skeen
- Summer Opportunities Fair headed by Wedad Elmaghraby and Amina Khan
  - Solidify and build a better way to introduce summer opportunities. First meeting is this coming Monday with the guidance of Hannah Wolff
  - New Family Network is a subcommittee lead by Robin Senior Smith and Michelle Francis
  - Anastasia Karloutsos has moved, Sara Koenig has stepped up to help with Staff Appreciation and Advocacy
- FCCPTA Ambassador Program is currently seeking assistance to work with the school board for our school pyramid (Clare Bradshaw will follow up)
- August New Teacher Breakfast lead by Clare Bradshaw was appreciated with \$10 Starbucks gift cards given to all teachers
- Back to School Packets were distributed online. Most important for new families and freshmen

- PTSA website has been kept up to date by Laura Skeen and Betsy Vrankovich
- eNews continues to value updates to keep everyone informed virtually
- PTSA Google form requesting ideas to support Langley and input from parent has been posted on the website
- ANGP 2019 Vendor Deposit Retrieval Effort for \$8,600 that belongs to Class of 2020 is currently underway to be reimbursed this amount
- BTSN will be September 21 at 7:00 pm
- Blake Tippens is the Technology Specialist who will run a General Meeting Practice Session from 3:00-4:00 pm on September 22

### Officer's Reports

Treasurer – Chair: Lisa Givens

- 2019-20 Audit Committee presented Audit today and will be presented during General Membership Meeting next Wednesday
- 2019-20 PTSA reviewed and updated 2020-21 Budget (assumed membership, donations and fundraising will decrease)
  - Created new line item for teacher support
  - Removed Open House Funding
  - Added a line item for Landscaping
  - Dropped Appropriations Funding but can be brought back if requested
  - Increased Langley Cares Funding
- Motion to approve Budget Annette Bellino, Heather Murphy Capps. All approved

Membership & Fundraising – Co-chairs: Annette Bellino & Kristen Simko

- Membership is low, still early with a two-week delayed start compared to last year
- Donations are low, but raffle of spirit ware could help
- Teacher raffle planning is underway Kristen Simko suggesting having more frequent raffles with smaller donation options to increase opportunities and membership of staff
- Reflections Art Contest is seeking submissions by October 7<sup>th</sup>, students must be a member of PTSA to participate

Appropriations / PDF – Co-chairs: Jamie Loving & Heather Murphy Capps

- Teachers will be able to email requests and applications will be distributed
- First meeting will be in October

### Committee / Booster Reports

- Academic Boosters lead by Peggy Flaxman with first fundraising SAT occurring last Saturday, and ACT approaching
- Affiliated Fundraising lead by Monica Gibson Roncskevitz encourages use Amazon Smiles, Harris Teeter and Cause Network found on website contribute to Langley
- Courtyard was worked on over the summer. Chrissie Lavin said fundraising will be difficult with the students not on site to enjoy outdoor space
- Directories will be updated this year by: Denys King, Andrea Stygar & Mocha Dyrud
  - Kim Greer will check with the State to see when student's information can be requested
  - Directories will be on line this year through A-Z and Executive Board Members are eligible for a hard copy
- Family Network - Co-chaired by: Chrissie Lavin, Kirsten Thompson
  - Freshmen Orientation went well
  - Programming for 2020-21 is underway and input is welcome

- Saxon Service Learning Opportunities are posted on Langley's website
  - New Family Network co-chaired by Michelle Francis, Robyn Senior Smith welcomed over 100 new students with Zoom, Drop-in Coffees as an informal setting for questions
- Hospitality is in a holding pattern until we determine next steps with COVID

Meeting adjourned at 11:10 AM

Respectfully Submitted by Kathryn Connolly