

**Langley High School PTSA**  
**Executive Board Meeting Minutes**  
**January 05, 2022**

In attendance: Clare Bradshaw, Kitty Gonzalez, Amy Prewett, Annette Bellino, Julie Hohl, Kristen Simko, Jamie Loving, Christine Mancino, Kirsten Thompson, Julie DeLong, Sonaal Luthra, Melissa Schwartz, Jill Farah, Jack Che, Denys King, Jill Holloman, Stefanie Stayin, Bill Andrie, Heather Capps, Kim Greer, Mary Kunkemueller, (21 members in attendance)

Meeting called to order at 9:35am by Clare Bradshaw

All approved (21/21) the November 10, 2021, Executive Board Meeting Minutes.

President's Report: Clare Bradshaw

Overview of recent PTSA activity:

- Teacher and Staff Support
  - Sent sympathy card to Rachel Colletti
  - Sent sympathy card to Jim Robertson
  - Provided coffee and donuts to teachers and staff
  
- Community Support
  - Hygiene Drive – requested toothpaste, toothbrushes, etc
  - Met with McLean HS PTSA President to discuss ways to work together
  - McLean PTSA President observed at Langley's Saxon Service Day – want to start their own in-school service program
  - MHS holds club day in the evening; it's supported by the Administration; McLean pyramid students are invited; great community involvement – possibly implement at LHS next year?
  
- Nominating Committee
  - Committee is currently being formed to gather names and create the PTSA Executive Committee for 2022-23; will also attempt to fill open Executive Board positions; Nominating Committee consists of 5 people, each representing one of Langley's feeder elementary schools
  - A representative from Franklin-Sherman elementary school is sometimes involved, as a small number of Franklin-Sherman students attend Langley
  - Committee is headed by the Membership (Kristen Simko) and Fundraising (Melissa Schwarz) chairs with support from the President-elect (Jamie Loving)
  - Proposed 2021-2022 Executive Committee slate will be presented during the March General Membership Meeting and voted on during the May meeting
  
- 8<sup>th</sup> Grade Open House
  - Due to rising COVID cases, event has been postponed from January 8 until an as-yet unscheduled date in February, probably the 2<sup>nd</sup> or 3<sup>rd</sup> Sunday in February

- The open house is intended to convince 8<sup>th</sup> graders and their parents who are deciding between attending Langley HS and private HS
  - LHS student leadership will give tours followed by an informal reception in Langley Hall
  - Experienced PTSA members who would like to provide information to 8<sup>th</sup> grade parents are encouraged to attend
  - Kitty Gonzalez asked if this is an additional event or a replacement for the 8<sup>th</sup> Grade Night (1-hour presentation) that Braden Peterson used to hold at Langley HS. PTSA President Clare Bradshaw said she will check
  - Jamie Loving asked if Mr. Peterson's 8<sup>th</sup> grade event was part of curriculum night for rising 9<sup>th</sup> graders
  - Melissa Schwartz indicated Braden Peterson will attend virtual Cooper MS meeting
  - Rising 9<sup>th</sup> Grade Curriculum Night will be virtual this year
- Virtual Principal's Coffee Q&A and General Membership Meeting, January 12
    - Will be a different format as Principal Greer will hold a virtual Q&A at 9:00am. The General Membership Meeting will start at 9:30 and will be followed by guest speaker Braden Peterson, head of Student Services, who will discuss the class registration process for next school year (2022-2023)
    - Two votes will be held during the meeting – to approve the GMM minutes and to approve the Nominating Committee members.

#### Officers' Reports:

- Treasurer- Julie DeLong
  - Budget Report included
  - Fundraising and membership numbers are good
  - Expenses are only 20% of budget and include renewal of Constant Contact membership; payment of county, state, and national PTA dues; funding of power packs for students in need; and payment of landscaping fees for pond maintenance
- Membership/Fundraising- Melissa Schwartz & Kristen Simko
  - Donation budget at 110%
  - 78% to goal for parent membership (470 total)
  - Affiliated Fundraising to date:
    - \$134 Amazon Smile
    - Close to \$400 for Harris Teeter
    - Nothing so far for Cause Network
  - Cause Network accepts used electronics
  - Holding another virtual mock SAT-ACT test scheduled for 1/29
- Appropriations/PDF- Ally Weingast & Heather Murphy Capps
  - January 19<sup>th</sup> is the next (2<sup>nd</sup> round) Appropriations-PDF meeting
  - Ally Weingast drafted a letter for Tricia Poythress to send to teachers/staff reminding them that PTSA has money for them to use

## Committee Reports:

- New Family Network–Robyn Senior Smith
  - Approximately 22 people attended dinner at *Italian Oven* on December 3<sup>rd</sup>; attendees were an international group as they either had been born in or had lived in 20 different countries. It was a good, happy evening. One attendee set up a What’s App group for the dinner group.
  - Kelli Baker is organizing lunch at a Korean BBQ restaurant in Annandale, which keeps getting postponed. The new lunch date is TBD.
  - Kelli Baker, counselor Michael Johnson, and a student are working together to help make the new student transition easier.
  - Clare Bradshaw noted that a new parent (with a senior at McLean HS and a freshman at Langley HS) told her that McLean HS does not have a new family program.
  
- Saxon Service-Julie Hohl
  - Approximately 350 students attended
  - Participants especially liked the holiday origami activity
  - Two new programs were added: Letters to Rose and a collaboration with SHARE of McLean to collect toiletries
  - Next Saxon Service will be January 7<sup>th</sup>
  - Reminder that Hannah Wolff is bringing Jeff Selingo on January 31<sup>st</sup> to promote his book, ***Who Gets In and Why***
  
- Diversity, Equality, & Inclusion-Heather Murphy Capps
  - Kathy Zecca, an LHS parent and DEI committee member, is working with Equality VA to organize an LGBTQ+ speaker, who will likely be a transgender person.
  - *28 Days of Equity Awareness* being conducted throughout February – the content/reading list is grouped by theme. DEI will hold one more end-of-week unpacking session and two speaking events.
  - DEI will hold an in-person art exhibit, DIVERSEartLANGLEY, on March 24 March. The art project is similar to Reflections but belongs to DEI
  
- Career Connections- Sonaal Luthra
  - Finalizing the 8-student committee members
  - Held first meeting on December 13<sup>th</sup> with parent leaders and student members
  - Discussed potential timelines, roles, and responsibilities
  - Event will be held in April or early May. Communicating with Hannah Wolff and Braden Peterson to determine the date and whether it will be held in person or virtual. Push for in person
  - If virtual, the likely only option would be to hold event in evening or on weekends. Professionals may have to be divided into two separate meetings.
  - If in person, event could be held during 3<sup>rd</sup> period.
  - Looking for parents of various professions to volunteer.

- Next meeting will be virtual on Monday, January 10<sup>th</sup> at 7:00pm
- Ethics Day-Kelly Wilson
  - Continuing to work through issues, such as the location. McLean Bible Church still won't confirm
  - Working to figure out a solution to the venue problem
  - Currently scheduled for March 15 with approximately 560 total students
  - Volunteer SignUp Genius has been emailed out
  - Presenter of Bird Flu module has retired, need new presenters/cases

Principal's Report: Kim Greer

- Not a lot currently going on at Langley due to the snow days
- FCPS is working on COVID guidance
- Please refrain from large gatherings
- A January pep rally had been planned
- Protocols are being put in place if large numbers of teachers were to call out
- State legislature implemented new law that school will stay open
- Reminder that 8<sup>th</sup> Grade Open House has been postponed
- Questions?
  - FCPS guidance on large gatherings came out on December 21<sup>st</sup>. Will have Nancy Ayoub look through LHS calendar to see what groups, such as band, this might affect.
  - Regarding guidance for class by class and/or school by school COVID protocols, Langley conducts contact tracing and has been considering all sorts of nuances. Possibility of more changes coming soon as guidance continues to change.
  - Any plans to bring back the Langley read?

Motion to Adjourn at 10:37

Respectfully Submitted By: Annette Bellino

**Langley HS PTSA**  
**2021-2022 Budget vs Actual Spend**  
**As of January 2, 2022**

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actuals</b>	<b>Difference</b>
<b>Sources</b>			
Affiliate Fundraising	2,250	527	(1,723)
Donations	54,000	59,465	5,465
Membership Dues	15,000	12,460	(2,540)
SAT/ACT Practice Test	2,500	2,325	(175)
<b>Total Sources</b>	<b>73,750</b>	<b>74,777</b>	<b>1,027</b>
<b>Uses</b>			
Programs	(61,525)	(6,668)	54,857
General & Admin	(9,975)	(6,370)	3,605
<b>Total Uses</b>	<b>(71,500)</b>	<b>(13,038)</b>	<b>58,462</b>
General Fund Cash at Beginning of Period	81,955	81,955	
Change from Budgeted General Fund Items	2,250	61,739	
Savings from Appropriations Returned to General Fund		-	
Transfer from General Fund to Appropriations		(4,554)	
<b>Total General Fund</b>	<b>84,205</b>	<b>139,141</b>	
<b>General Fund Available for Future Appropriations and Reserves</b>	<b>84,205</b>	<b>80,679</b>	

<b>EARMARKED FUNDS</b>	<b>Beginning of Year</b>	<b>Current Balance</b>	<b>Amount Spent</b>
Appropriations from General Fund	13,800	7,206	(11,148)
ANGP	-	-	-
Class of 2020	9,034	9,034	-
Courtyard Fund	4,284	6,291	-
Langley Cares - 2020-2021 Donations	2,001	1,742	(259)
<b>Total Earmarked</b>	<b>29,119</b>	<b>24,273</b>	<b>(11,407)</b>

**Reimbursement/Payment Request**

