

*Langley High School PTSA  
Executive Board Meeting Agenda  
Wednesday, January 4, 2023*

In Attendance: Jamie Loving, Robyn Smith, Alex Fouts, Joy Hohenthauer, Julie DeLong, Julie Hohl, Stefanie Stayin, Jessica Carter, Amanda Clarke, Kristi West, Susan Connery, Jenny Alcorn, Van Nguyen, Bonnie Myshrall, Danica Alink, Margaret Brown, Rina Kaul, Clare Bradshaw, Leslie Speidel, Melissa Schwartz, Bill Andrie, Heather Murphy-Capps

- I. 9:35am Call to Order
- II. Approval of Minutes from November 9, 2022. Minutes will stand as written.
  
- III. *Principal's Report*
  - a. Welcome to 2023!
  - b. Curriculum Night is coming up January 10, 2023.
  - c. Working on updating LHS mission statement. The current mission statement was crafted in 2009 and now LHS has updated their mission and needs to have our mission statement to reflect our changes. Looking at next semester to start this process.
  - d. Bathroom doors are still closed. A letter is going out to students and parents this Friday that the change is coming.
  - e. Principal's Advisory Council, a total of 20 students were selected, meeting 1-2 times a month. Students are informing the administration of the pulse of the school and what the students are thinking. It is going well, and the group of students are phenomenal and taking their responsibility very seriously.
  - f. Questions?
  
- IV. *President's Report*
  - a. Donuts for Teachers – Joy and I, with the assistance of Ms. Poythress provided donuts & coffee to the teachers. Will plan another event in March.
  - b. Common Area Furniture Cleaning – The Common Area Furniture previously purchased by the PTSA was cleaned over the winter break. It was purchased about 5 years ago and is holding up well.
  - c. Academic Boosters – Academic Boosters provided wrapping paper to the National English Honor Society for their door decorating event. We're looking for someone to chair Academic Boosters. Academic Boosters provides support for clubs such as Biology Olympiad, honor societies, among other things.
  - d. Nominating Committee – committee is forming and there will be a vote next week at the GMM.
  - e. General Membership Meeting – virtual on Jan 11<sup>th</sup> - The GMM next week will be virtual. Chelsea Lake has been kind enough to assist with the “virtual” elements of the meeting. I will share the GMM slide deck later today so that the committee chairs can start updating. For scheduling reasons, the business meeting will begin at 9:00. Dr. Peterson will be the guest speaker and the Principal's Q&A will begin at approximately 10:30.

V. *Officer's Reports*

a. Treasurer's Report – Julie DeLong

- Review of current budget
- There is still memberships and donations slowly coming in.
- There is some going out-the furniture.
- PTSA contributed to the Thanksgiving collection that was being done by the teachers.
- We purchased ground covers for the courtyard.
- We received some leaves and acorns for the legacy tree.

b. Membership and Fundraising Reports– Melissa Schwartz & Susan Connery

- Currently we have 470 parent members (85% of our 550 goal)
- Currently we have 35 student members (88% of our 40 goal)
- Donations we have \$71,000 (goal was \$50,000)
- Fundraising-we have \$302 from AmazonSmile.
- \$400 from Harris Teeter
- We are going to schedule another practice SAT/ACT date-probably the beginning of February.

c. Appropriations/Professional Development Fund – Heather Murphy Capps

- Need to change current date of the next PDF meeting.
- January 23rd will be the proposed new date. Will confirm with everyone.
- An email reminder will be sent to the teachers with updated forms and guidelines with new reimbursement amounts .

VI. *Committee Reports*

a. Career Connections – Sonaal Luthra, Leslie Speidel

- This is Langley's Career Fair.
- Last 2 years the event was virtual but this year it will be in person with some speakers presenting virtually.
- Met with Principal Greer and the Langley admin team to begin to put all the pieces together for the event.
- The date this year is February 21<sup>st</sup>.
- Event held during Langley Links.
- Mandatory event for all 10<sup>th</sup> graders.
- Snow date February 27<sup>th</sup>.
- There are 16 students on the committee.
- Looking for parents to speak at the event. 15-minute Presentation and then a Q&A session.
- The committee is looking for helpers for next year, preferably if your student is a freshman or sophomore.

b. Courtyard – Amanda Clarke

- We purchased new umbrella covers.
  - Pausing any changes to the 3<sup>rd</sup> courtyard due to the new Fairfax County classroom that will be added to that courtyard.
  - There may be potential opportunities for the PTSA to add after the county adds the new classroom.
  - Looking to add a fun component to the main courtyard. Working on coming up with some ideas.
  - Looking to stain the picnic tables and add some shade to the amphitheater.
  - Will keep the legacy tree open to help fund some of these ideas.
- c. Directory – Jessica Carter
- Still have some directories to hand out.
  - Lunch seems to be the best way to distribute to the students.
- d. DEI – Heather Murphy Capps, Stefanie Stayin
- The second annual DIVERSEartLANGLEY art exhibition! The exhibition is on Mon, Feb 27 from 6-7 pm in Langley Hall followed by a discussion in the Auditorium from 7-8 pm. Prizes will be awarded to the top three submissions.
  - Submissions should answer the following driving question: American Voices Telling American Stories: What is Your American story?
  - Looking to secure a guest speaker.
- e. Ethics Day – Danica Alink, Margaret Brown
- Current date that has been approved by LHS cannot be accommodated by McLean Bible 3/15
  - McLean Bible has suggested 3/14, waiting to hear from LHS administration if this day will work. If not will work with McLean Bible to come up with a new date.
  - As soon as a final date has been set, we can move forward with all the other details.
  - Looking for at least one more speaker.
- f. Summer Opportunities- Van Nguyen
- Met with Karen Burke, College and Career Specialist, but she said she is new to her position and has not been receiving a lot of information about summer opportunities.
  - Working on internships, summer jobs, and scholarships.
  - Working on having a page on the PTSA website, mainly for juniors to find all of this information.
  - Fairfax County Teen Job Fairs-3 days in March and April. This will be advertised as soon as the dates and high schools are published.
  - If any parent has a job that a student can “shadow” please let us know.
  - Will connect with Connie Colabatistto and work with the seniors and share information for Langley Leap.

- g. Family Network – Clare Bradshaw
- Added several pages to the PTSA website. Each part now has its own page. Family Network, New Family Network & Saxon Service.
  - Want to suggest a speaker, author, book, or event that might be of interest to the Langley HS community? Please email the PTSA Family Network Committee at: ptsalangley@gmail.com.
  - Event in December was Book Talk: That Crumpled Up Paper That Was Due Last Week: Helping Disorganized and Distracted Boys Succeed in School and Life by Ana Homayoun
- h. New Family Network – Robyn Smith for Kelli Baker
- Thank you to Julie Hohl for organizing the 2 forms that happened since our last meeting.
  - November 14<sup>th</sup> forum was about the resources at Student Services
  - December 3<sup>rd</sup> Kelli and Patricia hosted a dinner at Roots in McLean. About 30 people attended. Great way for new families to connect.
  - December 13<sup>th</sup> Julie arranged a 4<sup>th</sup> forum for new families about course selection. Had a counselor come and speak. Great to hear things from their perspective. What resources are online. How the whole process works.
  - February forum Introduction to the Career Center. Julie is looking to open this to all families.
- i. Saxon Service – Julie Hohl
- Thank you to everyone for their support and time!
  - Next dates are 1/19, 2/23, 3/24, 4/28
  - Follow up to Open House-Monday families outside of Fairfax County can come and ask questions.
  - On February 2<sup>nd</sup> Karen Burke is giving a virtual presentation US Colleges 101. This workshop is geared toward families who have joined LHS from outside the U.S. and is meant to provide a basic understanding of how the U.S. college system works.
- j. ANGP – Mary Lee – presented by Connie Colabatistto & Jamie Loving
- Wreaths Across America did not result in as much revenue as planned. Fewer than 100 wreathes were purchased.
  - Note that the dining out events at restaurants are available to anyone, not just the senior class. These will be more widely advertised.
  - Other potential fundraisers include donut sales, Valentine treat bags and yard signs.
  - Still trying to lock down the location of Oak Marr Rec Center for ANGP.
  - Treat bags for Halloween made \$1000.

*VII. New Business*

- Rise Against Hunger- Bill Andrie had feedback. He will follow up with Principal Greer
- Tutor.com Need specific questions to get help. Best to make an appointment.

*VIII. Upcoming Dates:*

- a. Jan 10 - Curriculum Night, 6:30 pm, Langley High School
- b. Jan 11 - General Membership Meeting & Q/A, 9:00 am, VIRTUAL
- c. Jan 13 - Freshman Parent Coffee, 9:30 am, Lecture Hall
- d. Jan 18 - Pyramid Choir Concert, 7:00 pm, McLean Bible Church
- e. Jan 20 - VHSL Theater Performance, 6:30 pm, Auditorium

*IX. Adjourn 11:23*

Respectfully Submitted by Jackie Grayer

Langley HS PTSA  
 2022-2023 Budget vs Actual Spend  
 As of January 4, 2023

GENERAL FUND	Budget	Actuals	Difference
<b>Sources</b>			
Affiliate Fundraising	1,350	302	(1,048)
Donations	50,000	71,030	21,030
Membership Dues	14,600	12,425	(2,175)
SAT/ACT Practice Test	3,000	1,575	(1,425)
<b>Total Sources</b>	<b>68,950</b>	<b>85,332</b>	<b>16,382</b>
<b>Uses</b>			
Programs	(58,700)	(8,465)	50,235
General & Admin	(10,250)	(5,718)	4,532
<b>Total Uses</b>	<b>(68,950)</b>	<b>(14,184)</b>	<b>54,766</b>
General Fund Cash at Beginning of Period	105,270	105,270	
Change from Budgeted General Fund Items	-	71,148	
Savings from Appropriations Returned to General Fund		322	
Transfer from General Fund to Appropriations		(8,558)	
<b>Total General Fund</b>	<b>105,270</b>	<b>168,182</b>	
<b>General Fund Available for Future Appropriations and Reserves Based on Budgeted Uses</b>	<b>105,270</b>	<b>113,416</b>	

EARMARKED FUNDS	Beginning of Year	Current Balance	Amount Spent
Academic Boosters	-	4,970	(718)
Appropriations from General Fund	14,971	5,234	(18,294)
ANGP	2,199	4,256	(1,090)
Class of 2020	9,034	9,034	-
Courtyard Fund	9,159	12,560	(349)
Langley Cares - 2020-2021 Donations	1,742	1,606	(136)
<b>Total Earmarked</b>	<b>37,105</b>	<b>32,690</b>	<b>(19,869)</b>

Reimbursement/Payment Request

