

Langley High School PTSA  
Executive Board Meeting Minutes  
Wednesday, October 12, 2022

- I. Call to Order 9:35
- II. Minutes approved from September 7, 2022 Executive Board Meeting
- III. Principal's Report – provided by Jim Sykes, Assistant Principal.
  - Students have early dismissal today; freshman not in the building due to PSAT/SAT testing
  - Chris Herren presentation on substance abuse went well. October 25 BMX is presenting at Langley on bullying during Langley Links.
  - Golf team won championship; junior Alina Ho the first Langley girl to win the VHSL's co-ed state title, and the third girl to do so in tournament history. This is Langley's 7<sup>th</sup> straight championship.
  - Senior night for field hockey was a success
  - Last football home game is October 21
  - Discussion regarding off campus games and security; off campus incidents initially addressed by law enforcement. If the law enforcement feels there's a school nexus to the event, they report to school administration. Where minors involved, more complicated.
  - Discussion regarding Cooper or other non-Langley students attending football games must be accompanied and supervised by a parent.
  
- IV. President's Report
  - a. 2022-2023 PTSA Board Roster update – Jamie introduced Tian Olson, who will serve as the liaison to the FCCPTA and Keuri Patel, Open House liaison
  - b. Teacher Luncheon this Friday, October 14, Sign Up Genius shared for volunteers and dessert contributions
  - c. Vision & Hearing Screening – Oct 17<sup>th</sup> & 18<sup>th</sup>, see Sign Up Genius to volunteer
  - d. DEI Organizational meeting – Successful meeting yesterday, accepting programing ideas. Ideas include a book chat, survey, engage with students, Diverse Art Langley
  - e. Reflections deadline Oct 21 – please encourage students to participate
  - f. 8<sup>th</sup> grade Open House scheduled for Nov. 6 – organized by Keuri Patel, will need volunteers to “mix and mingle” – usually 2pm-4pm
  - g. FCCPTA meeting last week; they covered the youth survey by FCPS. Kelly Rankin will present it to the PTA once it's complete. Presentation by Ombudsman – if you feel your school is not responsive or the county; supposed to be neutral party to investigate and help the parties communicate. FCCPTA discussed their proposed statement on VDOE 2022 Model Policies for the Privacy, Dignity, and Respect for all Students and Parents in Virginia Public Schools. FCCPTA voted to approve the financial report but did not share the budget with the group before asking for a vote. Tian to follow up with FCCPTA to give feedback and get a copy of the budget.

- h. General Membership Meeting – Next meeting Nov. 16, potential topic includes Substance Abuse & Mental Health. Inviting the counselors to attend a pre-meeting coffee with parents. Possible mental health session to follow that meeting.
  - i. Executive Committee will meet on November 9. Jammie to send out slides for the General Membership meeting for officers to update.
  - j. Principal Appreciation Month – encourage others to show approval for Principal Greer
- V. Officer's Reports
- a. Treasurer's Report – Julie DeLong – discussion of expenses and income coming in; everyone doing great staying within their budget. Send ideas to appropriations to spend money.
    - i. Discussion regarding using appropriations process to fund the rest of the courtyard and other courtyard options. PTSA is responsible for maintaining (landscaping, etc.) the courtyards.
    - ii. Discussion regarding the 2020 class money, including the ANGP.
  - b. Membership and Fundraising Reports– Melissa Schwartz and Susan Connery
    - i. As of today 539 total members in the PTSA, which is 98 percent of our budget. 409 are parent members (74% of goal, 29 percent of families); 17 students (behind where we were last year, may get a bump with Reflections program); 113 teachers and staff. Donations – over our budget and expected more with corporate match (could be upwards of \$9,000).
    - ii. Teacher members are eligible to participate in a raffle for gift cards, so we need to replenish those and request other donations (sports tickets, etc.)
    - iii. Generous families, but we encourage families who have not joined the PTSA to join at the minimum and get involved.
    - iv. Discussion of one-liner to encourage people to join, including the fact the PTSA “fills the gap” in curriculum support and community building; Melissa Schwartz to identify marketing volunteer to help create the “one liner” pitch for the PTSA.
    - v. Reminder to sign up for Amazon Smile and Harris Teeter VIC card accounts, as well as a car donation opportunity.
    - vi. ANGP or other classes who want to fundraise, Susan C is happy to help coordinate the donut sales.
  - c. Appropriations/Professional Development Fund – Heather Murphy Capps
    - i. Deadline coming up; meeting October 19. We have requests from World Language, Theater, and other. Lindsay Fisher went to a conference, for example, and other requests have come in.
    - ii. Reminder about the requirement that the teacher/staff goes through the school to get approval for the purchase before coming to PTSA for appropriations.
- VI. Committee Reports
- a. ANGP – Mary Lee not in attendance; Connie Colabatistoto reports –
    - i. Corporate donation letters have been sent out and money received
    - ii. fundraising is October 19 Chick-Fil- a spirit night. If ordering via mobile, put ANGP on the app; out of the Tysons Chick-Fil-a.

- iii. Halloween swag bags sold as a fundraiser
      - iv. Wreaths Across America – ANGP gets portion of the donation
      - v. ANGP will be held on June 7; location TBD
    - b. Courtyard – Amanda Clarke – Final leaf order at the end of this week. .
    - c. Directories – Jessica Carter – currently encouraging people to update their information, we will get something out today to remind families.
    - d. Family Network
      - i. Freshmen Orientation –Clare Bradshaw; family tailgate was a success, worked with the school and boosters. Grateful to volunteers for putting it together. Thank you to student government and leadership class for working with us to make the event a success.
      - ii. New Family forum Robyn Smith – event successful; over 30 families joined a WhatsApp group.
      - iii. Saxon Service – Julie Hohl – successful event, encourage parents to sign up to help. Thank you to PTSA for the financial support; 70 kids have signed up for the club. Julie met with other family liaisons from around the Langley pyramid.
- VII. New Business
- a. Come up with a one-liner to pitch the PTSA
- VIII. Upcoming Dates:
- a. October 15 – event at McLean Community Center with Safe Community Coalition, “Tackling Body Image and Flipping Mental Health Challenges”
  - b. Oct 17 – New Family Forum/Q&A, 9:00 am, Lecture Hall
  - c. Oct 19 – Student Q&A with Dr. Reid, McLean Community Center
  - d. Oct 26 – Community Conversation with Dr. Reid, Langley pyramid 6:30 pm, at Langley
  - e. Nov 9 - Executive Board Meeting, 9:30 am, Lecture Hall
  - f. Nov 16 – Q/A & General Membership Meeting, 9:00 am, Lecture Hall
- IX. Adjourn at 11:15

**Langley HS PTSA**  
**2022-2023 Budget vs Actual Spend**  
**As of October 12, 2022**

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actuals</b>	<b>Difference</b>
<b>Sources</b>			
Affiliate Fundraising	1,350	133	(1,217)
Donations	50,000	52,280	2,280
Membership Dues	14,600	10,875	(3,725)
SAT/ACT Practice Test	3,000	1,575	(1,425)
<b>Total Sources</b>	<b>68,950</b>	<b>64,863</b>	<b>(4,087)</b>
<b>Uses</b>			
Programs	(58,700)	(6,078)	52,622
General & Admin	(10,250)	(4,232)	6,018
<b>Total Uses</b>	<b>(68,950)</b>	<b>(10,310)</b>	<b>58,640</b>
General Fund Cash at Beginning of Period	105,270	105,270	
Change from Budgeted General Fund Items	-	54,553	
Savings from Appropriations Returned to General Fund		-	
Transfer from General Fund to Appropriations		-	
<b>Total General Fund</b>	<b>105,270</b>	<b>159,823</b>	
<b>General Fund Available for Future Appropriations and Reserves Based on Budgeted Uses</b>	<b>105,270</b>	<b>101,183</b>	

<b>EARMARKED FUNDS</b>	<b>Beginning of Year</b>	<b>Current Balance</b>	<b>Amount Spent</b>
Appropriations from General Fund	14,971	9,971	(5,000)
ANGP	2,199	2,799	600
Class of 2020	9,034	9,034	-
Courtyard Fund	9,159	11,115	(43)
Langley Cares - 2020-2021 Donations	1,742	1,742	-
<b>Total Earmarked</b>	<b>37,105</b>	<b>34,661</b>	<b>(4,443)</b>

**Reimbursement/Payment Request**

