

LHS PTSA APPROPRIATIONS FORM

2023-24

Requestor's Name and Department:

Email address:

Description of Item(s), Quantity Requested--*Include documentation of specific item (stock #) and cost from a FCPS approved vendor. Include in your documentation any shipping costs.*

Is this item curricular?

Have you discussed this request with your supervising administrator?

Program Benefit--*Describe what program this item would benefit. What is the educational, social or other value of this item? How will it enhance our students' educational experience?*

Student Benefit—*Define population of students who will benefit from this funding (i.e. number of students, grade level(s), other pertinent information).*

Frequency/Length/Impact of Usage--*Define how the item will be used and how it will impact this school year and/or future school years.*

Training Commitment--*Specify any training you or other faculty will need to use this item. Include any ongoing training if this is relevant. Include location and estimated cost for training.*

Funding Amount--*Specify the cost of the item, the stock number of the item, the FCPS approved vendor information for purchasing the item, and any shipping costs. Documentation for the above must be included with your request in order to be considered by the Appropriations Committee.*