

**Langley High School PTSA
Executive Board Meeting Minutes
April 20, 2022**

In attendance: Clare Bradshaw, Jamie Loving, Julie DeLong, Kristen Simko, Melissa Schwartz, Mary Kunkemueller, Ally Weingast, Kitty Gonzalez, Annette Bellino, Sara Koenig, Christine Mancino, Jenny Alcorn, Julie Hohl, Connie Colabatistto, Heather Murphy Capps, Bill, Andrie, Sonaal Luthra, Principal Greer (18 members in attendance)

Meeting called to order at 9:39am by Clare Bradshaw

Motion to approve March 02, 2022, Executive Board Meeting Minutes – Motion of Approval by Heather Murphy Capps and Ally Weingast. All approved (18/18).

Principal's Report: Kim Greer

- Thank you to Sara Koenig and Misty Jordan for the appreciation event on April 11 in honor of Langley's School Office Professionals, Librarians, Assistant Principals, and Nurses.
- Class of 2022 graduation will be at DAR Constitution Hall on May 31, the Tuesday after Memorial Day Weekend.
 - Renovations have been made to the site.
 - Principal Greer, Braden Peterson, and Laura Skeen visited DAR
 - Concluded that the site will still work for Langley's graduation
- Senior Trip to Hershey Park – March 27; Friday before Memorial Day Weekend
 - \$48 cost covers ticket and food
 - Pay on MySchoolBucks.com
 - LHS will cover transportation and part of ticket cost
 - Students/families pay part of ticket
 - Information on Schoology; will ask Wayne Biernesser to send informational email
- Prom – May 14
 - Westfields Marriot Washington Dulles
 - Tickets \$80 each
 - Ticket payment now open on MySchoolBucks.com
 - Information put in Schoology this week
- Additional thanks to the PTSA as the beautification of teacher work rooms has begun
- Thank you also for attempting to hold a 2-day, school-wide Trivia Game. In response to a question from Heather Murphy Capps, Principal Greer appreciates that parents and the school addressed the log in situation that occurred on the first day of the Trivia Game to ensure it does not happen again. Despite working closely with the company that hosts the Trivia Game, log in difficulties occurred in various Langley classes. It was not what we anticipated nor what we hoped it would be. The Trivia Game was not continued on the second day.

President's Report: Clare Bradshaw

Overview of recent & upcoming PTSA activities:

- New Superintendent for FCPS – Dr. Michelle Reid
 - Comes to FCPS from the Northshore School District in Washington state

- Was the AASA National Superintendent of the year in 2021
 - Read more about her at www.FCPS.edu; the link will be provided in eNews
 - Additional information will be provided in the eNews President's Report
- Senior Ethics Day – March 16
 - Successful program for Senior Class
 - Great to have it happen; haven't been able to hold Ethics Day for past 2 years
 - Held at Mclean Bible Church, which is a great venue for this event
 - Thank you to committee chairs Kelly Wilson & Jill Farrah, as well as to Joyce Porter, Christina Cain, Kim Finch, Joy Hohenthauer, Danica Alink, and Margaret Brown
 - An additional thank you goes out to the presenters: June Jeffries, Judge Brad Stevenson, and Vice Admiral Rich Snyder
- PTSA Book Talk "How to Raise an Adult" with Anna Davis & Catherine Kennedy – March 23
 - Well-attended, casual book discussion
 - Precursor to Safe Community Coalitions author visit with author Julie Lythcott-Haims
- DiverseARTLangley – March 24
 - Thank you to Diversity, Equity, & Inclusion (DEI) chairs Heather Murphy Capps & Stefanie Stayin
 - Student art show plus speakers, Daniel Singh & Joshua Jenkins
 - Written poems and short stories were also included
 - PTSA President Clare Bradshaw noted that the best part was students were encouraged to talk about their art
- ANGP Community Yard Sale & Craft Fair – March 27
 - Thank you to Annette Bellino
 - Successfully raised \$2,000+ for ANGP
 - Karen Deardorff ran the bake sale, which brought in \$283 by itself
 - Congratulations to Karen Deardorff for winning the 50/50 Raffle, and thank you for donating the raffle winnings back to the ANGP
 - Fun but cold! Possible plan to make it annual?
- Staff Appreciation – Office Staff, Assistant Principals (APs), Librarians, & Nurses – April 11
 - Thank you to Sara Koenig and Misty Jordan for going above and beyond
- Career Connections – April 13 & 19
 - Thank you to chairs Sonaal Luthra & Leslie Speidel
 - Tremendous amount of work went into the planning and execution this event
 - Presenters and student facilitators were excellent
 - Look in eNews for names next week
 - Some tech issues occurred during day 1 but were resolved for day 2
- College Case Night Representatives Dinner by Student Services assisted by PTSA – April 14
 - Thank you to volunteers Hilary Proctor, Sonaal Luthra, Jessica Xie, Jamie Loving, and Allison Varacalli and staff members Julie Hohl and Laura Skeen

- Co-hosted by Langley HS College Career Specialist Hannah Wolff and her counterpart from Madison HS, Lynn Otto
- Wellness Week by Student Services, assisted by PTSA Family Network committee – April 18-22
 - Thank you to Family Network for supporting Student Services - including Robyn Smith, Chrissie Lavin, and Kirsten Thompson
 - Fun week of stress-reduction activities, including visiting therapy dogs, arts & crafts, free popcorn, and a test anxiety reduction class
- Dangers of Distracted Driving Program – April 25, volunteers needed
 - Program for the Junior Class (approximately 500) – half will listen to the speaker, other half will participate in activities; then swap
 - Held on Monday during Langley Links
 - Several activities, including disorientation goggles and corn hole
 - A dozen Fairfax County police officers, two INOVA employees, plus a speaker will participate
 - Langley's Substance Abuse Prevention Specialist Kelly Rankin, with PTSA assistance, coordinated the program
- Teacher Appreciation Week begins May 02, Luncheon May 06
 - Activities/treats provided by school, luncheon by PTSA
 - Activities held all week long for all Langley staff and teachers
- AP Exams – May 2-17, proctors needed
 - 40 volunteers needed to proctor AP exams
 - Volunteers will be paired with a Langley staff member for 4-hour blocks
 - Alex Mantel created the SignUp Genius; link ran in last week's eNews and will be in this week's eNews
- Haze Program – May 17
 - Alcohol awareness program for the Senior Class – program by Kelly Rankin
 - To provide Seniors with awareness about binge drinking
 - Topics include alcohol poisoning and how to assist someone in trouble
- Student Awards Presented at End of Year
 - Awards committee comprises Jill Holloman, Chrissie Lavin, and Christine Mancino
 - Scott Stone Memorial Award for Citizenship is chosen by Langley teachers (awarded to two seniors)
 - PTSA Award for Outstanding Service is chosen by the PTSA Awards Committee from nominations made by teachers, parents, and students, as well as self-nominations (awarded to two juniors)
- DeBusk Award & Retirement Gifts presented to teachers, faculty, and admin
 - Teachers/staff select recipients
 - PTSA funded
- Final General Membership Meeting (GMM) & Principal Coffee – May 04
 - 9:00am: Principal Coffee Q&A

- 9:30am: GMM – will vote on the Executive Board Slate for 2022-2023
 - 10:30am: Guest Speaker TBD
 - Will be held in Langley Lecture Hall
 - In person only; no livestreaming option
 - Looking for potential speaker
 - Per question from Melissa Schwartz, rising 9th grade parents are invited but cannot participate in voting
- Final Executive Board Meeting will be the Transition Luncheon
 - Date/location TBD, will be late May or early June
 - More information available soon

Officers' Reports:

- Treasurer – Julie DeLong
 - Budget Report included
 - Money is coming in, and money is being spent
 - Big earmark changes include lots of money coming in to the ANGP
 - Please submit receipts; haven't spent as much as we anticipated
 - Suggest that for next General Membership Meeting, the PTSA vote to pre-approve funds up to \$5,000 to cover expenses incurred over the summer
 - Books close on June 30
 - Refund checks can't be written after June 30, so any receipts submitted after June 30 could not get reimbursed until the budget is approved in September
 - This vote would keep people from having to carry large amounts of personal debt related to PTSA costs
- Membership & Fundraising – Kristen Simko & Melissa Schwartz
 - Five (5) more parents joined, bringing parent membership to 491 out of 600-member goal
 - Donations to date are 113% of anticipated budget
 - Exec Committee positions filled, some Exec Board positions, such as eNews Editor, still open
 - Affiliated Fundraising to Date
 - Money coming in from Harris Teeter and Amazon Smile
 - Will receive payments in May, then again in August
 - Discussed holding a Summer-round of practice SAT/ACT tests
 - Suggested virtual testing with June 25 deadline to allow students to receive test results and set up potential tutoring to prepare for late August test
- Appropriations/PDF – Heather Murphy Capps & Ally Weingast
 - March 16 meeting approvals
 - Final 2021-2022 meeting is May 18; may be rescheduled

Committee Reports:

- Saxon Service – Julie Hohl
 - Final Saxon Service of this school year is April 21
 - Projects serve local, national, and international organizations
 - Service hours due on May 2; info will be in eNews

- Submit service hours on x2vol; written reflections can be submitted via email or x2vol
- Career Connections – Sonaal Luthra
 - Virtual (Zoom) 2-day, annual Career Fair – March 13 & 19
 - Want to talk about Celebration & Gratitude
 - Career Connections committee met every Monday & consisted of students and parents
 - Many students participated in 2-day interest meeting (50 the 1st day, 40 on the 2nd). Ended up with 25 student volunteers & 9 core student volunteers who did all the grunt work. They led volunteer coordination, communications, and training of the rest of the student volunteers
 - When initially asked to take on the committee, I asked why are we doing this event? Think it's a unique opportunity because it brings area residents/professionals to the table, which is great for our school. Students gain certain type of exposure that can't be gained in school.
 - 25 professionals took part; 9 were alumni
 - Julie Hohl played an incredible part in this and want to give a big thank you to Lindsey Fisher and Clare Bradshaw. Don't think we could have pulled off this 2-day virtual event off without Julie Hohl. Technical issues occurred on the 1st day. Lindsey Fisher gave all her time to ensure that 2nd day went better than the 1st day
- DEI – Heather Murphy Capps
 - Held first DiverseARTLangley, which was DEI's last event of the school year. Students submitted 61 pieces & asked if event will be held again. Thank you to Principal Greer for providing each participant with one hour of community service. Three prizes were offered; however, a tie occurred for 3rd place, so 4 prizes were awarded. Eight (8) theater tickets will be purchased for **Freaky Friday**
 - April 13 book talk to support Julie Lythcott-Haims was canceled as the DEI committee could not support it properly as DEI was hosting several other activities concurrently. Reasoning is that several groups have sponsored separate books talks through the end of the school year
- Safe Community Coalition (SCC) – Kitty Gonzalez
 - SCC & The Potomac School co-hosting talk with Julie Lythcott-Haims, author of "How to Raise an Adult," on April 26. 240+ people signed up to attend in person. Live streamed but not recorded. Go to www.McLeanSCC.org for more information
 - SCC promotes other events and programs
 - Love having people get involved
 - All-volunteer board; please reach out if interested in volunteering
 - Last SCC public board meeting of the school year will be held at 7:00pm on May 19 at McLean Community Center
- Appreciation Weeks – Sara Koenig
 - Last big event for staff (School Office Professionals, Librarians, Assistant Principals, and Nurses) was held last week
 - Students made origami cranes during Saxon Service, which were strung from the ceiling in the Front Office & Library, to honor staff members
 - Substitute teachers asked students to write notes to the staff, which were displayed in the Front Office
- ANGP – Clare Bradshaw for Missy Perkins & Angelique Bennett

- Fundraisers are going well; two more (raffle for Otto the Saxon gnome & virtual premium popcorn sale) are in the works
- Tickets sales have increased. As of April 19, ANGP ticket prices increased from \$75 to \$85
- ANGP is being promoted on Instagram and Facebook, as well as by the Leadership team
- ANGP Volunteer Coordinators Kellie Gentile and Lauren Barton are putting together a SignUp Genius for the Senior Class parents. Lots of volunteers needed during the event.
- ANGP leads for each class are recruiting volunteers to help with their portion of the event.
- Things are moving along pretty smoothly.

- New Family Network – Clare Bradshaw for Robyn Smith
 - Korean BBQ lunch took place on March 25 at 9292 Korean BBQ in Annandale. Fourteen people attended and enjoyed Korean BBQ and other delicious traditional dishes. Special thanks to Kelli Baker for coordinating for the New Family Network and to Imjeong Jang for booking this wonderful event.
 - Final event of the school year will be an International Potluck in the LHS Amphitheater on May 11 from 6:00-8:00pm. Open to new families and their students. Families are encouraged to bring a dish from their home country, but the committee will be happy to see everyone one more time before the school year ends. Board members are welcome

- Legacy Tree/Courtyard – Clare Bradshaw for Chrissie Lavin
 - Still able to donate, but make your purchases soon
 - A leaf, acorn, or birds makes an excellent graduation gift

- Student Awards – Christine Mancino
 - Note sent out to parents
 - Two (2) awards on offer; looking for nominees
 - Scott Stone Memorial Award for Outstanding Citizenship – for Seniors only
 - Awarded annually to two Langley seniors in memorial of former Langley HS physics teacher Scott Stone.
 - The award is intended for students who throughout their years at Langley demonstrated qualities of outstanding character, leadership, and humanitarianism and whose enthusiasm, thoughtfulness, & citizenship made Langley a better place to go to school
 - Like the teacher who inspired this award, the ideal candidates will have greatly contributed to the community with random acts of kindness, a friendly rapport with peers & faculty, compassion for others, and by serving as positive role models.
 - Each recipient receives a certificate and \$500 scholarship
 - Faculty nominated only - <https://forms.gle/ZyvSUP9UAeB2NMzU9>
 - Nomination deadline – April 29
 - PTSA Service Award – for Juniors only
 - Reflecting Langley High School’s emphasis on service, the PTSA will award scholarship money to students in their junior year who have demonstrated exemplary service achievement and an ongoing commitment to volunteerism
 - Anyone in the Langley community can nominate
 - PTSA Service Award recipients receive \$250 and an awards certificate
 - Nominate students at - <https://forms.gle/Px4pP4GgN6HrgbPE6>
 - Nomination deadline – April 29

- No New Business

- Meeting adjourned at 11:47am
- Respectfully submitted by: Annette Bellino