

Langley High School PTSA  
Executive Board Meeting Minutes  
Wednesday April 19, 2023

In attendance: Kristi West, Melissa Schwartz, Amanda Clarke, Amy Adams, Jamie Loving, Joy Hohenthauer, Susan Connery, Connie Colabatistto, Bonnie Myshrall, Margaret Brown, Erin Lobato, Julie Hohl, Clare Bradshaw, Jenny Alcorn, Elina Dimitropoulos, Jackie Grayer, Bill Andrie, Van Nguyen

- I. Call to order 9:40am
- II. Approval of Minutes from March 1, 2023, minutes will stand as presented.
- III. Principal's Report
  - Spring is here! A lot is going on.
  - AP testing begins May 3<sup>rd</sup>.
  - SOL testing through June
  - Prom is May 20<sup>th</sup>.
  - Senior Leap last day is May 19<sup>th</sup>.
  - Questions & discussion about restrooms and current vaping situation.
- IV. President's Report
  - Ethics Day: Thank you to our Senior Ethics Day committee members who worked very hard to provide updated and relevant material to the seniors.
  - Family Network: Thank you to the volunteers that helped with Wellness Week.
  - Hosted donuts & coffee for the teachers.
  - Reminder that Courtyard Legacy Tree fundraiser is ending this spring. It's your last chance to buy a leaf.
  - AP Exam proctors are needed. The link was in last week's eNews and will be in this week again.
  - The final general membership meeting will be on May 3<sup>rd</sup>. We will vote on the slate of members for next year. Elaine Tholen will have a Q&A before the meeting along with Principal Geer's Q&A. Guest speaker will be college and career specialist Karen Burke.
  - Stephanie Stayin and Julie DeLong are touring the prom location right now. Volunteers will be needed.
  - Volunteer Appreciation and transition luncheon will be at the end of May. Date and details to come soon.

Officer's Reports

- V. Treasurer- Julie DeLong given by Jamie Loving

- Since the last Executive meeting activity income includes directory commission. This is based on the ads that are sold for the Langley Directory. We had a few new student members join.

Our expenses include:

- Career Connections.
  - Lunch for HAZE presenters.
  - Saxon Service
  - Meeting Refreshments
  - Donuts and coffee for the staff
  - Ethics Day
  - Professional Development Fund-Mary Cobb Wittrock
  - No overages
- Earmarked Funds Include:
- Appropriations-\$4,724 in the third round
  - ANGP-ticket, raffle and yard sale signs are going well.
  - Courtyard-1 donation and small expense
  - Submit Reimbursement Requests!!!! Deadline for submission is last day of school June 19<sup>th</sup>, 2023.
  - At our final General Membership Meeting, we will once again call for a motion /vote to allow the disbursement of funds to cover expenses that will be accrued between the end of the current fiscal year (6/30/2023) and the approval of the 2023-2024 PTSA budget. Language may say: Approval of disbursements up to \$5,000 prior to the General Membership's adoption of the 2023-2024 budget.

VI. Appropriations/Professional Development Fund-Heather Murphy Capps given by Jamie Loving

- Last meeting May 15<sup>th</sup>.
- At the 3<sup>rd</sup> meeting we had a \$1500 contribution toward a Baritone Saxophone
- \$680 for music stands for the entire music department.
- \$1400-\$1500 for music portfolios. These have not been replaced in almost 20 years.
- \$1,000 for a hot water bath for a genetics class.
- A few professional development requests from the teachers.

VII. Membership-Melissa Schwartz

- 4 Additional members joined. We are currently at 87% of our membership goal.
- We have collected \$71,560 in donations.

VIII. Fundraising-Susan Connery

- AmazonSmile has shut down as of February.
- Harris Teeter- we received \$721.
- Next SAT Practice will be next year and hopefully it will contain the new version of the test.

## Committee Reports

### IX. ANGP-Mary Lee given by Jamie Loving

- Ticket sales started on March 1<sup>st</sup> and have sold to 38% of the class. Price is \$85 Price increase on May 20<sup>th</sup>.
- Yard signs are on sale now on the ANGP site. Cost is \$45. First batch of orders that were placed on or before 3/31 has been delivered. Those can be picked up on this Friday at Langley kiss and ride from 10am-1pm. Next batch of orders expected to be done later this week.
- Priority seating/ride to Graduation is on sale now on the ANGP site. These tickets will replace the 6 you will get. The raffle will be held at the Senior Breakfast on 6/5. An email will be sent to those that win. There will be 2 winners.
- Exciting activities during the event will include a casino, swimming, miniature golf. Money machine, several inflatables, food, prizes and so much more.
- The Gnome raffle is ongoing.

### X. Summer Opportunities- Van Nguyen and Jenny Alcorn

- Calling the webpage Student Opportunities
- Check the website for volunteer opportunities.
- If students missed the FCPS job fairs there is a link on the website listing the vendors.
- Most scholarships are ongoing, most are for seniors. A few for juniors also. As soon as they are outdated, they are taken off the website.
- Most internships are closed now. There are Enrichment Camps where you pay to attend.
- Naviance has a lot of things to help the students also.

### XI. Awards: Jill Holloman and Christine Mancino

- 2 awards are offered.
- Langley HS PTSA Scott Stone Memorial Award for Outstanding Citizenship. This is awarded to two Langley seniors who throughout their years at Langley demonstrated qualities of outstanding character, leadership, and humanitarianism. In memory of former Langley teacher Scott Stone, this award is intended for students whose enthusiasm, thoughtlessness, and citizenship made Langley a better place to go to school. Each award will be presented with a certificate and a \$500 scholarship.
- PTSA Service Award is for Langley juniors whose dedication to service is exemplary. Reflection Langley High School's emphasis on service, the PTSA will award a \$500 scholarship to the students in their junior year who have demonstrated exemplary service achievement and an ongoing commitment to volunteerism.

### XII. Appreciation Weeks-Sara Koenig given by Jamie Loving

- Administrative Support Day is April 26<sup>th</sup>. We will provide Mama Joon/Z Burger lunch and a wall of magazine covers to celebrate. *Saxon Times* featuring the staff of the front office.
- Teacher Appreciation Luncheon is May 5<sup>th</sup>.

- XIII. Family Network/New Family Network-Clare Bradshaw and Robyn Smith
- Event last month on March 27<sup>th</sup>, there was an offsite potluck. International theme at a new member's house. Very casual and friendly. Great Feedback.
- XIV. LHS Family Liaison & Saxon Service- Julie Hohl
- Forum yesterday to wrap up the New Family Program. Everyone loved it. No one wants to leave. Encouraging them to become more involved in the PTSA.
  - Saxon Service: 8 sessions this year. Over 300 students, over 2,000 community service hours earned by the students. Highlighted Effie Hoffman, one of our first volunteers. She volunteered for Case for Smiles since 2010 and has donated over 32,000 pillowcases to area pediatric ICUs.
  - May 31<sup>st</sup> seniors will be away at Langley Leap, Juniors will have a college prep course first period through Langley Links. Working on details to have a Saxon Service for freshman and sophomores.
  - Book Topic Talk happening right after our executive meeting.
- XV. New Business
- XVI. Upcoming Dates:
- April 19<sup>th</sup> Book Talk by Anna Brown on How to Raise an Adult, 11:00am
  - April 23<sup>rd</sup> Bands on the Run 5k, 8am
  - April 23<sup>rd</sup> Spring Musical Urinetown, 2:30 Auditorium
  - April 28<sup>th</sup> Class of 2026 Parent Coffee, 9:30am
  - May 1<sup>st</sup> AP Testing begins.
  - May 3<sup>rd</sup> PTSA General Membership Meeting, Ms. Tholan and Principal Q&A, Guest Speaker Ms. Burke, 9am Cafeteria
- XVII. Adjourn 11:00

**Langley HS PTSA**  
**2022-2023 Budget vs Actual Spend**  
**As of April 18, 2023**

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actuals</b>	<b>Difference</b>
<b>Sources</b>			
Affiliate Fundraising	1,350	855	(495)
Directory Commission	-	589	589
Donations	50,000	72,085	22,085
Membership Dues	14,600	12,735	(1,865)
SAT/ACT Practice Test	3,000	1,950	(1,050)
<b>Total Sources</b>	<b>68,950</b>	<b>88,214</b>	<b>19,264</b>
<b>Uses</b>			
Programs	(58,700)	(23,086)	35,614
General & Admin	(10,250)	(6,341)	3,909
<b>Total Uses</b>	<b>(68,950)</b>	<b>(29,427)</b>	<b>39,523</b>
General Fund Cash at Beginning of Period	105,270	105,270	
Change from Budgeted General Fund Items	-	58,787	
Savings from Appropriations Returned to General Fund		322	
Transfer from General Fund to Earmark		(30,304)	
<b>Total General Fund</b>	<b>105,270</b>	<b>134,074</b>	
<b>General Fund Available for Future Appropriations and Reserves Based on Budgeted Uses</b>	<b>105,270</b>	<b>94,551</b>	

<b>EARMARKED FUNDS</b>	<b>Beginning of Year</b>	<b>Current Balance</b>	<b>Amount Spent</b>
Academic Boosters	-	5,435	(253)
Appropriations from General Fund	14,971	5,300	(38,018)
ANGP	2,199	28,858	(3,611)
Class of 2020	9,034	9,034	-
Courtyard Fund	9,159	13,609	(400)
Langley Cares - 2020-2021 Donations	1,742	1,606	(136)
<b>Total Earmarked</b>	<b>37,105</b>	<b>63,842</b>	<b>(42,418)</b>

**Reimbursement/Payment Request**

