

# LHS PTSA APPROPRIATIONS FORM

2022-2023

**Requestor's Name and Department:**

**Email address:**

**Description of Item(s), Quantity Requested**--*Include documentation of specific item (stock #) and cost from a FCPS approved vendor. Include in your documentation any shipping costs.*

**Program Benefit**--*Describe what program this item would benefit. What is the educational, social or other value of this item? How will it enhance our students' educational experience?*

**Student Benefit**--*Define which students will be impacted by this funding (i.e. number of students, grade level(s), other pertinent information).*

**Frequency/Length/Impact of Usage**--*Define how the item will be used and how it will impact this school year and/or future school years.*

**Training Commitment**--*Specify what training, if any you or other faculty will need to utilize this item. Include in your explanation what, if any, ongoing training will be necessary. Include in your answer where said training can be obtained and the estimated cost of the training.*

**Funding Amount**--Specify the cost of the item, the stock number of the item, the FCPS approved vendor information for purchasing the item, and any shipping costs. Documentation for the above must be included with your Request in order to be considered by the Appropriations Committee.