

Langley High School PTSA
Executive Board Meeting Agenda
Wednesday, February 8, 2023

In attendance: Jamie Loving, Melissa Schwartz, Margaret Brown, Clare Bradshaw, Kristen Simko, Kristi West, Julie DeLong, Bill Andrle, Joy Hohenthauer, Jessica Carter, Julie Hohl, Connie Colabatisto, Elina Dimitropoulos, Pretty Wang, Amanda Clarke, Jill Farrah, Rina Kaul, Stefanie Stayin, Susan Connery, Bonnie Myshrall, Jackie Grayer

I. Call to Order 9:38am

II. Approval of Minutes Minutes from January 4, 2023 meeting will stand as presented.

III. President's Report

- a. Volunteer Opportunities – Hospitality Bakers, Career Connections, Ethics Day, DiverseArtLangley
- b. Fentanyl Slides and Emotional Health posted on the website, REVIVE class by Fairfax County
- c. The link to the REVIVE! class (which covers recognizing signs of overdose and Narcan administration) is: <https://www.fairfaxcounty.gov/community-services-board/heroin-opeioids/revive> If the first class you choose is filled, continue down the dates until you find one that has spaces available. The class is done online and takes less than an hour. There are also other resources available through the Fairfax-Falls Church Community Services Board (see the extensive list under the heading "Department Resources" on the left side of the page).
- d. Pay attention to offerings by Counselors and School Psychologist that are posted in eNews. – Test Anxiety session during Langley Links and Yoga.
- e. FCCPTA report
- f. Parent Resource Center on the FCPS website
- g. Thank you to the Summer Opportunities committee. Be sure to check out the new page on the website.
- h. This is Counselor Appreciation Week so if you have a moment send your child's counselor a thank you email.
- i. Thank you to Sara Koenig for coordinating the recognition of the Bus Drivers, Security Resource officer and security team and Counselors.
- j. Thank you to the Nominating Committee that is hard at work creating the board of the future. Please get back to them with your plans for next year and with suggestions for new volunteers that they can contact.

IV. Officer's Reports

- a. *Treasurer's Report* – Julie DeLong
 - We are in a great budget position.

- Income: First Harris Teeter check for the year came in. Still have a few members join, Received from Celebrate Great Falls \$500, PSAT Practice Test brought in funds.
 - Expenses: Saxon Service, Staff Luncheons
- b. *Professional Development Fund* – Julie DeLong for Heather Murphy-Capps
- Excited about increased Post-Pandemic Participation. Increased maximum reimbursement to \$750.
 - \$3,118 of the \$6,000 budget has been approved for the following teachers for professional development:
 - Brian Kaufman – Virginia State Thespians Conference
 - Lea Holmes and Jennifer Stocks – Foreign Language Association of Virginia Conference
 - Lindsey Fisher – Virginia Society for Technology in Education
 - Michael Johnson – Colleges of Rochester Tour
 - Jenica Bharucha – American Council on Teaching Foreign Languages
 - Doug Martin – Virginia Music Educators Association
 - Earmarked – Will be paid out once conference is complete
 - Mary Cobb Whittrock – National Curriculum Network Conference – focus on gifted educations, twice exceptional students, culturally responsive classrooms and special populations.
 - *Appropriations* – Approved \$23,558 in two rounds of funding requests
 - Theater Department – Fog Machine and Fluid to be used in productions as well as by other departments - \$888.40
 - Orchestra Department – Professional Videographer for four performances- \$1,500
 - Physics Department – 18 Data Collection and Analysis Devices - \$3,142.15
 - Physics Department – 16 Dynamic Ramps - \$1,489
 - Physics Department – 16 Whiteboards for Group Problem Collaboration - \$1,360
 - Student Activities – Partnered with SGA, Class of 2021, and Athletic Boosters to Upgrade Stadium Sound System - \$15,000
 - Working closely with Langley Administration to determine what the school can fund and what the PTSA can fund
 - *ANGP*: Funds coming in from Valentine’s Treat Bag Sale. Review of *ANGP* funds since the separate bank account was closed and the funds were moved to main PTSA account revealed that the *ANGP* Earmark was inadvertently understated by \$1,957.07. Funds will be moved out of PTSA General Fund to *ANGP* Earmark.
- c. *Membership and Fundraising Reports*– Melissa Schwartz & Susan Connery
- Membership: 479 Parent members (87% of our goal)
 - Donations: \$71,000 (143% of our goal)
 - The “donate” button will be turned off on the website
 - Running out of ways to spend the funds until requests are made
 - We need requests from members how they would like us to spend the funds. .
 - Nominating Committee Update: Adding an Academic Booster Chairperson. Position is a work in progress right now. Open positions include: VP of Fundraising, 1st VP of Communications, New Family Committee, Career Day Committee, No Committee is full, Treasurer is not confirmed. At our March meeting, we present the new slate, and we vote on the new slate in May.

- Fundraising-Susan
- AmazonSmile is going away. One time donation will be given by Amazon.
- Harris Teeter is going very well.
- Mock Test participation this January was lower than last year. Participation could be impacted by upcoming changes changes to SAT test.

V. Committee Reports

- a. Directory – Jessica Carter
 - 2/9 Distributing out directories during lunch 11:15-1:30 Halfway through with 325.
- b. Ethics Day – Margaret Brown
 - March 14th
 - McLean Bible Church
 - Will have an AI Speaker with interactive polls.
 - Mock Trials
 - Media Professor
 - Have 20 volunteers and will need at least 65. Link is up on the website to sign up for volunteers.
- c. Courtyard – Amanda Clarke
 - Fundraising for legacy tree will wrap up at the end of this year.
 - Have some great ideas they are talking about and will have a report in March about.
- d. Career Connections – Sonaal Luthra, Leslie Speidel
 - Need 3-4 people to help sophomores find the correct classrooms.
 - There are 10-15 student volunteers needed also.
- e. DEI – Stefanie Stayin
 - March 27th DIVERSEartLANGLEY
 - Creating Signup Genius and will have it in next week's eNews.
 - Original artwork by students. American Voices Telling American Stories: What is YOUR American story?
- f. Hospitality – Kristen Simko
 - Winter Luncheon will be held Friday February 10th.
 - Signup went out last week in eNews
- g. Family Network/New Family Network – Clare Bradshaw
 - New Family Forum #5 coming up February 22nd, Introduction to the Career Center
 - Book Talk: Anna Brown on Lynn Lyons' book, Anxiety Audit which discusses ways to identify anxious thoughts and combat them. The Book Talk will be held on Mar 8 at 11 am in the Lecture Hall immediately following the PTSA meeting. This book talk is a prelude to author Lynn Lyons' presentation at the McLean Community Center on March 15th.
 - Parent Talk with Authors: Dr. William Stixrud and Ned Johnson "Helping Your Kids Build a Life They Want" on March 30, 2023, 6:30-7:30pm, at the McLean High School Auditorium. This event is presented by the MHS Student Services and the MHS PTSA. No registration is needed to attend.
- h. LHS Family Liaison & Saxon Service – Julie Hohl

- Safe Community Coalition Speaker : Lynn Lyons Helping Your Family's Emotional Health: Practical, Strategic Skills and Solutions for Managing Anxiety, Enhancing Flexibility and Creating Wellbeing on March 15, 2023, 7-9pm at the MCC Alden Theatre. Tickets are on sale for \$10 now at: <https://mcleanscc.org/>
 - One way we can help our counselors is to become AP Proctors
 - 30 AP Exams 4 hour tests, first 2 weeks of May
 - Working with Karen Burke who is in charge of Service Learning. Backlogged with approval of service hours. Putting together a new Guidance Sheet.
 - College 101 Program : 102 Registered and 44 on the call. Geared to people new to Fairfax County.
 - Saxon Service: Elaine Tholen attended and loved it! Thank you for your time and money !
- i. Appreciation Weeks – Sara Koenig
- 2 events this month.
 - Snack bags and gift cards to the bus drivers. They loved it!
 - Lunch to the security guys in the building. Brought Jimmy Johns and had students write sticky notes.
 - This week brought the counselors Jimmy Johns and played board games.
- j. ANGP – Mary Lee
- Valentine Treat bags are on sale and will be distributed next week, Chipotle Vienna Dine Out on 3/15, ANGP tickets to go on sale at the end of Feb or early March, Committee visited OakMarr last week to decide on layout of activities. They are working hard to plan a great event for the new graduates.

VI. Principal's Report

- Bathrooms are the big deal right now. Last Monday the doors were opened.
- Only a few students have voiced their displeasure.
- Tuesday the situation at Wakefield happened so that put an end to the complaining.
- Today our Substance Abuse Specialist Ms. Rankin put together a 11 minute video highlighting for students what opioids are. Explaining how Fentanyl is laced in other drugs without knowing. This will be part of Langley Links.
- The video will be on the LHS website and will be sent out in Principal's Sunday message.
- This month Langley is working on registration for next year.
- Rising 9th Grade parents met at school last night. Julie was amazing and met with them.
- Family liaison, Julie Zimmerman Hohl, has been named the Langley Pyramid Operational Employee of the Year. We appreciate all she does to make each family feel welcome and supported. We wish her the best of luck as she competes for the Region 1 title.
- Langley Leap is coming back! May 22nd-June 1st.

VII. New Business

- a. Class of 2020 ANGP Funds – Susan Connery
- Discussion about removing the Class of 2020 earmark, putting the funds in the ANGP earmark and lowering the ticket price. Several other ideas were proposed.

- Bill Andrle brought a motion 2nd by Melissa Schwartz for the PTSA to submit a letter in support of Julie Hohl for Outstanding Operational Employee at the Regional level.

VIII. Upcoming Dates:

- a. Feb 10 – Winter Luncheon for Teachers and Staff
- b. Feb 21 - Career Connections, 9:30-11:15 am
- c. Feb 22 – New Families Career Center Event, 9:30 Career Center
- d. Feb 23 – Saxon Service
- e. Feb 27 – DiverseArt Langley, 6 pm, Langley Hall
- f. Mar 1 – Executive Board Meeting, 9:30 am, Lecture Hall
- g. Mar 8 – Principal Q&A/General Membership Meeting
- h. Mar 8 - Book Talk by Anna Brown on Lynn Lyon’s book, *Anxiety Audit*, 11:00 am

IX. Adjourn 11:59pm

Respectfully Submitted By: Jackie Grayer

Langley HS PTSA
2022-2023 Budget vs Actual Spend
As of February 7, 2023

GENERAL FUND	Budget	Actuals	Difference
Sources			
Affiliate Fundraising	1,350	622	(729)
Donations	50,000	71,835	21,835
Membership Dues	14,600	12,670	(1,930)
SAT/ACT Practice Test	3,000	1,950	(1,050)
Total Sources	68,950	87,077	18,127
Uses			
Programs	(58,700)	(15,742)	42,958
General & Admin	(10,250)	(5,829)	4,421
Total Uses	(68,950)	(21,570)	47,380
General Fund Cash at Beginning of Period	105,270	105,270	
Change from Budgeted General Fund Items	-	65,506	
Savings from Appropriations Returned to General Fund		322	
Transfer from General Fund to Appropriations		(23,558)	
Total General Fund	105,270	147,540	
General Fund Available for Future Appropriations and Reserves Based on Budgeted Uses	105,270	100,160	

EARMARKED FUNDS	Beginning of Year	Current Balance	Amount Spent
Academic Boosters	-	5,435	(253)
Appropriations from General Fund	14,971	20,234	(18,294)
ANGP	2,199	6,140	(1,207)
Class of 2020	9,034	9,034	-
Courtyard Fund	9,159	12,560	(349)
Langley Cares - 2020-2021 Donations	1,742	1,606	(136)
Total Earmarked	37,105	55,009	(20,239)

Reimbursement/Payment Request

