

Langley High School PTSA  
Executive Board Meeting Minutes  
Thursday, September 7, 2023

- I. Call to Order – 9:15am (with a quorum per Langley PTSA Bylaws in attendance)
  
- II. Introduction of PTSA Board and Committee Members
  
- III. Principal’s Report – Kim Greer
  - a. 100% graduation rate for the Class of 2023. All but one student walked at graduation at DAR Constitution Hall, and that one student finished over the Summer.
  - b. Students were back in the building on 7/31. Smoothest start of school year ever. Freshman seem well-oriented.
  - c. First home football game on 9/1, with standing room only in the student section. There are concerns about student alcohol use prior to football games.
  - d. Field hockey and volleyball teams are undefeated.
  - e. Langley will focus on mental wellness this school and with kids being okay with who they are, not comparing themselves to others. The 4-Cs remain a guiding force for our school.
  - f. Curriculum teams are working on teaching the same content and working to provide students with similar experiences.
  - g. Still interviewing for a female security assistant. An offer was accepted by a candidate but when she quit her existing job, her employer increased her salary so she remained. A female FCPS employee is needed to go into the bathrooms to address discipline issues, so Ms. Greer is looking for a female security assistant so the school can provide an appropriate level of response. If there is a major incident or emergency, then a male FCPS employee can go in.
  - h. Junior parking lottery information will be put out within the next couple of weeks. Only about 30 spaces available. An announcement will be made in school.
  - i. Homecoming dance tickets on sale until 9/22. \$20 per ticket, cash only, in-person, during lunch. No tickets on MySchoolBucks or at the door. Dance will be held at Langley in the Courtyard.
  - j. Senior privileges start 9/8 – Seniors will be released 5 minutes early every Friday and 10 minutes early on the last Friday of the month. Seniors are advocating for 5 minutes early release every day, but since traffic is better this year, there is not a justification for the request. Students have also requested that the Courtyard be open for Seniors only during Langley Links with parent volunteer supervision. Due to potential discipline issues, supervision would need to be school staff but there is not sufficient excess staff capacity to supervise. Painting parking spaces is

also not permitted because the parking lot has been recently repaved and repainted.

- k. Langley Leap will be happening from 5/20-5/28. Seniors in good standing (i.e., grades of C in all classes and no attendance issues up to the end of the first semester or when Leap applications are due (TBD) have the option to do a volunteer internship in the community during the week after AP exams end. There will be a Senior Class activity or field trip on 5/29. Graduation rehearsal will be held on 5/30 and 5/31. Graduation will be held at DAR Constitution Hall on 6/3.
- l. Langley is fully staffed this school year.

#### IV. President's Report – Joy Hohenthauer

- a. Welcome email with 2023-2024 PTSA Board Roster and meeting dates was sent. Reminder that the Bylaws require elected PTSA officers and committee chairs to be active members of the PTSA.
- b. Transition - Thank you to Jamie Loving & Julie Delong for ensuring smooth transition and helping us stay in compliance.
- c. Back to School Packets - Thank you to Marybeth Wootten and Katie Connolly for coordinating.
- d. Website – Thank you to Jill Farah for all her work on the website. Gave it a brand-new look with easy buttons at the top for people to join the PTSA and volunteer. Re-worked and updated Jot Forms and organized them in one place to be efficient. Doing a great job of keeping content new and fresh. Created a new webpage for Academic Boosters.
- e. New Hire Breakfast – Big thank you to Bonnie Myshrall and Sloan Dosser for meeting Joy at Langley at 7am on the morning of the New Hire Breakfast in August. There were a total of 18 new hires – teachers and administrators – in attendance.
- f. Welcome Back Breakfast – Thank you to the Hospitality Committee (Kristi West, Rina Kaul, Shibah Arora & Marisha Patel). The food was delicious and the decorations and centerpieces were fantastic. The teachers appreciated the thoughtfulness in considering dietary restrictions. Thank you to the volunteers who came in and helped decorate the cafeteria, serve food, clean-up and also to organize the PTSA closet (Amy Adams, Bonnie Myshrall, Christina Dumas, Elina Dimitripoulos, Jamie Loving, Mary Engola, Neha Patel, Van Nguyen). Kept notes to reduce waste.
- g. Big push this year – Volunteer - Just One Time. The PTSA needs volunteers so that we can continue to support activities and events for Langley students and staff. New volunteer logo on the website. Thank you to Bonnie Myshrall for the design and putting flyers and QR codes around school. So far 50 parents have signed up to be included on the PTSA's general volunteer list.
- h. eNews – Thank you to the eNews Team (Helen, Gary, Lisa & Pallabi) for getting the BTS information out, and information on upcoming events, like the tailgate,

Reflections contest and the mock SAT/ACT fundraiser. Please follow eNews guidelines circulated in Joy's email. Submissions are due on Tuesdays by 12:00 noon to [enewslangley@gmail.com](mailto:enewslangley@gmail.com). Please do not send to personal emails of the eNews Team.

- i. Family Network – Shout out to the Family Network Committee (Clare Bradshaw, Robyn Smith, Lainie Miller & Julie Delong) for the New Family and Freshman Family Orientation (the slide show presentation, food, signs, décor, organizing tables for various groups, etc.), hosting New Family coffees and New Family forums (making those families feel welcome and connected to Langley), and for the Big Tailgate Party on Friday, 9/8 starting at 5:30pm. Please arrive by 3:30pm if you are volunteering.
- j. Request to PTSA committees to share photos with Jill Farah so she can update the website slide show and so we can keep the features on the website as current as possible.

V. Officer's Reports:

- a. Treasurer – Mary Lee
  - i. 2022-2023 Financial Review Report & Recommendations – Presentation. Motion to Accept/Second. All in favor. No opposed. Motion approved.
  - ii. Original receipts will be required for reimbursements to adhere to the Audit Committee's recommendations. There have been issues with legibility. Please mail originals to Mary Lee (address: \_\_\_\_\_) or leave in Treasurer mailbox in the office.
  - iii. 2023-2024 PTSA Proposed Budget
    1. Presentation
    2. Funds leftover from 2022-2023 All Night Grad Party (ANGP) earmarked, so no additional funds included in proposed budget.
    3. Reasons for backlog in PTSA spending – COVID and availability of federal funds. Federal funds are disappearing this year. Joy spoke with Langley administration about where the PTSA could spend funds and help “fill the gap”.
    4. Academic Boosters – we know how much federal funding was received and how the funding was spent on academic and classroom activities. Academic activities have no other sources of funding—the Athletic Boosters have ticket sales and concessions; theater and music can sell tickets to performances. PTSA is working with Geoff Noto to identify ways to partner, and he suggested through supporting academic clubs. Over 50% (and possibly as many as 75%) of students are members of one or more academic clubs or honor societies. Last year the PTSA helped the English Honor Society with holiday door decorating supplies and Science Olympiad with certain expenses relating to their last-

minute opportunity to compete at the national contest. There are at least 3 new clubs this year. Most clubs have a significant number of kids (e.g., there are over 100 students in Model UN). The expenses for equipment for the Robotics Club are extensive. Over \$30,000 in federal funds received by Langley were used last year for academic clubs. The uses do not fit well within the Appropriations guidelines and process (such as need for perishable items and short-term notice. The funds allocated to the “Academic Boosters” line item will directly benefit the students.

5. The amount available under the budget for student programming has increased. This will be used in part to fund the assembly scheduled for all students on 9/19 that fits with the theme of mental resilience and balance. The speaker, Sam Anthony Lucania, was recommended by Kelly Rankin.
  6. Budget should represent our values as a PTSA and what we are trying to accomplish and what we are going to do—academic excellence and sense of community.
- iv. Vote to approve 2023-2024 Proposed Budget – Motion to Approve/Second. One vote opposed. All others in favor. Motion approved.

b. Membership – Susan Connery

- i. Membership to Date - \$8,210
- ii. Donations to Date - \$18,010
- iii. Request for suggestions on outreach to raise membership for parents and teachers. Suggestion for Andrew Scronce (Japanese teacher) to come to the GMM to discuss how he uses the iPads funded by the PTSA last year in his classroom.
- iv. Higher student memberships at this point relative to last school year. 298 parent memberships (vs 319 last year); 87 staff memberships (on par with last year); 72 student members (vs 12 last year). Three families have signed up twice.
- v. Focus on engagement/membership vs. donations.
- vi. Nominating Committee – In anticipation of nomination process, Susan is looking for a couple officer/committee job descriptions.

c. Fundraising – Erin Lobato

- i. Mock SAT/PSAT – first event scheduled for 9/30. Registrants can use the link any time within 120 days. We will probably host another event in the Spring and Summer months. Fundraising goal - \$2,000 (or about 80 students).
- ii. Affiliated Fundraising – AmazonSmile no longer available. Last school year 123 people signed up their Harris Teeter VIC cards and raised over

\$800. Already 102 signed up this year. Have to re-sign up each school year.

- d. Appropriations and PDF – Heather Murphy Capps
  - i. Appropriations committee will meet on 10/4. Heather sent out introductory letter with guidelines & forms to staff -- due date 9/29. Information was also available at the New Hire Breakfast.
  - ii. Teachers can submit requests for equipment and subscriptions for use in the classroom and requests for funding for professional development opportunities. Any PTSA member can make an appropriations request.

VI. Committee Chair Reports

- a. Reflections Art Contest – Elina Dimitropolous & Miaomiao Ma
  - i. Reflections is a national art contest held by the PTA. This school year’s topic is “I am hopeful because....” There are 7 different categories. Langley deadline for local submissions is at the end of October. The committee is in the process of advertising the contest – flyers in the hallway, eNews, PTSA website, Saxon broadcast. Art department to encourage students to participate. The committee is also reaching out to potential judges.
- b. Family Network -Clare Bradshaw, Robyn Smith, Lainie Miller and Julie DeLong
  - i. Family and Freshman Family Orientation
  - ii. Hosted New Family coffee at Robyn Smith’s house and a New Family forum with Kim Greer and Braden Peterson
  - iii. Family tailgate scheduled for Friday, 9/8
  - iv. McLean Copy easy to work with and was very inexpensive
- c. Langley Cares – Robyn Smith
  - i. Funds for Langley Cares is earmarked. Jordan Payne, Langley social worker, has reached out to committee for school supplies packages and requests for families in need. A couple of recent gift card requests have been funded.
- d. Academic Boosters - Amy Adams & Deepa Seoni (not at meeting because at Club Day)
  - i. Committee is working on ideas and brainstorming with Geoff Noto and Kim Greer about how to support academic clubs and class academic events.
- e. Hospitality Committee – Kristi West
  - i. Volunteers needed for first event in October. Hospitality is great way for freshman parents to get involved.

f. Volunteers – Bonnie Myshrall

i. For any committees, if you have a Sign-Up Genius, send link to Bonnie who can circulate to the PTSA parent volunteer list. Encourage everyone to send link to volunteer list to friends and neighbors. Encourage community support.

g. General Membership Meeting – 9/12 at 5:00pm, Auditorium; parent networking reception at 4:30pm in Langley Hall

VII. No New Business

VIII. Adjourned at 11:31am

Submitted to the President for Executive Board approval this October 9, 2023 by Melissa Schwartz.

Approved by the Executive Board on October 11, 2023.